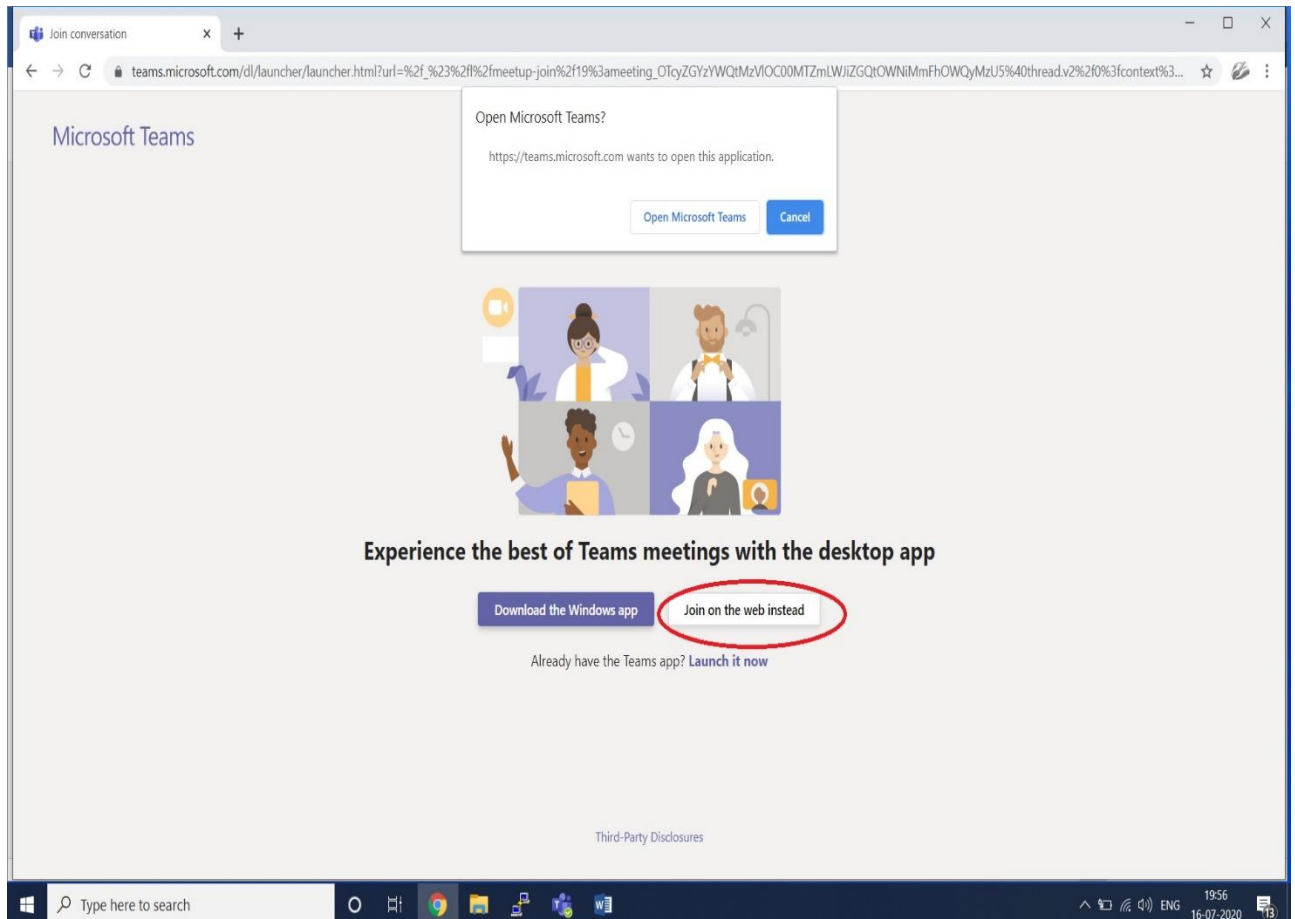


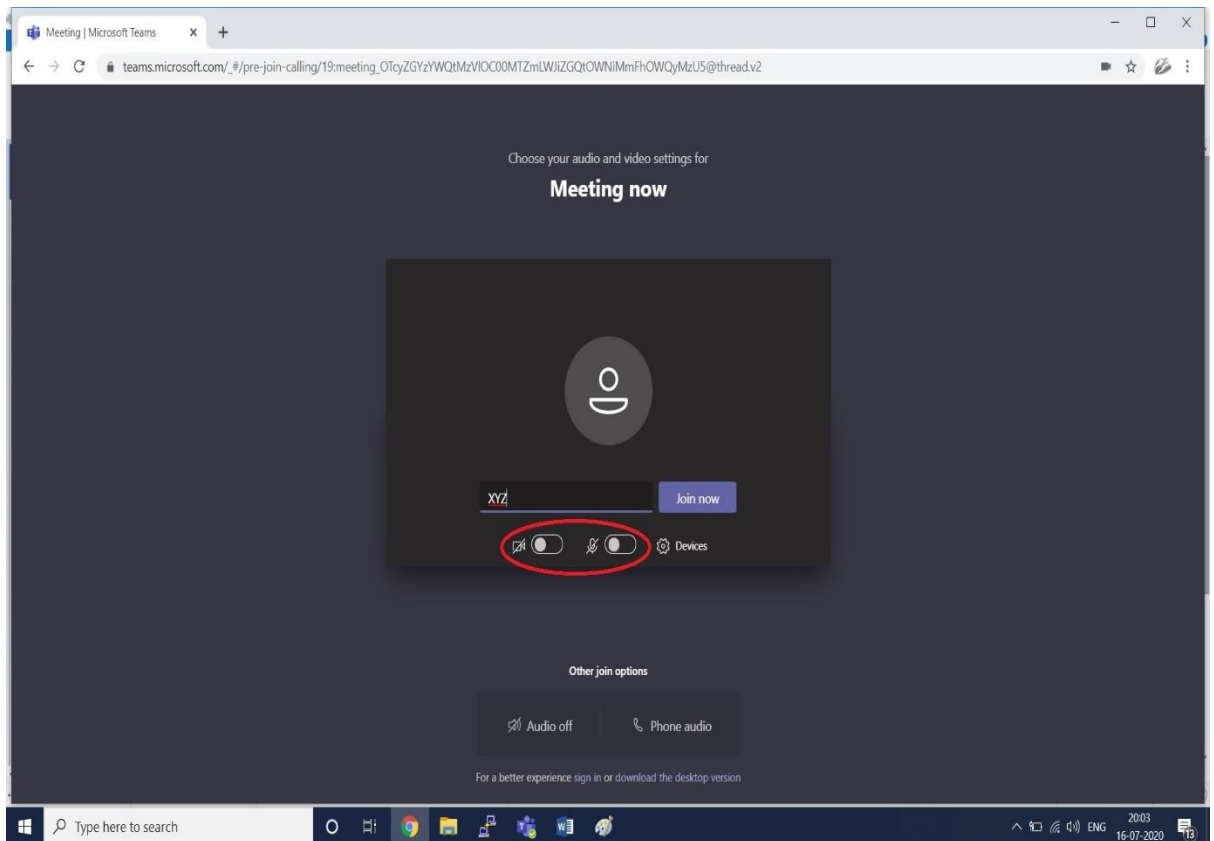
If you already have a MS Teams login id and password, you may login and join the meeting using the provided link via the app or web.

If you don't have an id and password, you may follow below steps:

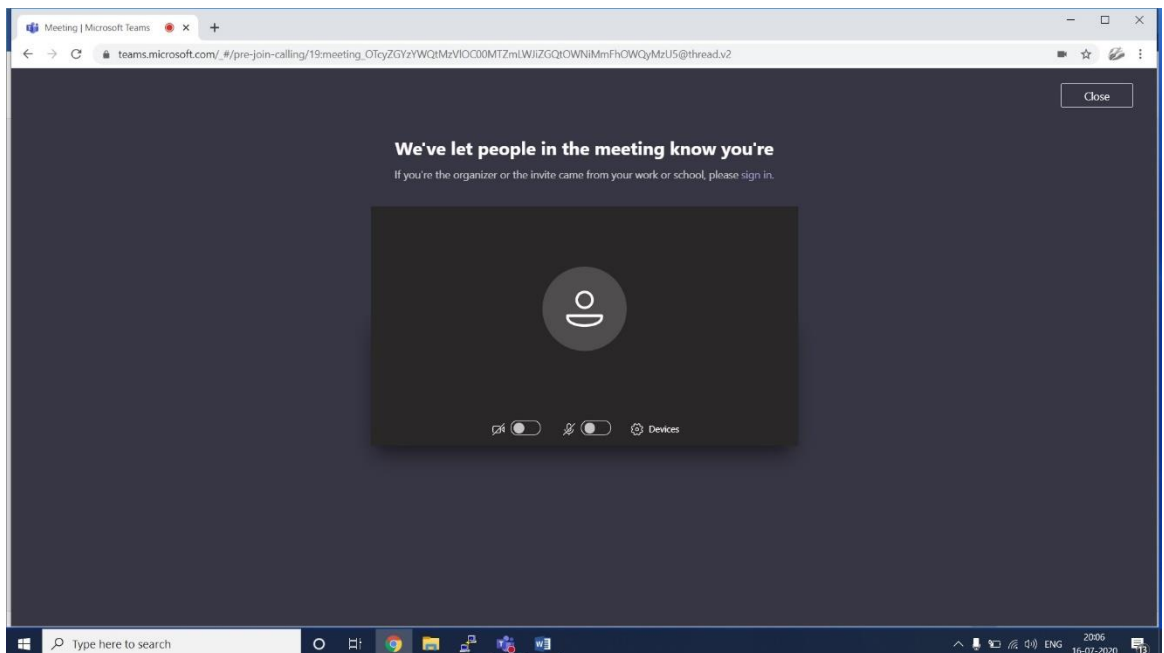
1. Click the link given to you for joining MS Teams meeting.
2. You will be redirected to a page similar to below.



3. Click "Cancel" and then click "Join on the web instead".
4. You will be redirected to a page similar to below:



5. You may now enter your name, ON/OFF your video and audio (encircled in red) and click “Join now”.
6. You will now get a screen similar to below:



7. You may need to wait for 5 to 10 seconds before you will be directed to the meeting.